



# **How to Consume Data and Access Reporting in WyoCloud**

**7/12/2017**

- **How we get data now – Pistol Reports**
- **WyoCloud Navigation**
  - General Ledger and Budgetary Control
  - Procurement and Accounts Payable
  - Expenses and P-Card
  - Project Portfolio Management
- **Custom Financial Reports**
  - General Ledger and Budgetary Control
  - Procurement and Accounts Payable
  - Expenses and P-card
  - Project Portfolio Management
- **Business Intelligence Reporting**



# Pistol reporting

Journal Entry and IDR Detail											
Source	Journal Date	Reference Number	Journal Line Reference	Long Description	Amount	Account	Fund	Dept	Budget Ref	Journal ID	Journal Line Description
TEL	2017-06-01			INFO TECH BILLING 05/31/17	36.80	205100	1100	21818	2017	TEL1193318	IT SUBSCRIBER 7139501
TEL	2017-06-01			INFO TECH BILLING 05/31/17	38.32	205100	1100	21818	2017	TEL1193318	IT SUBSCRIBER 4279258
COP	2017-06-25		COP 42-120	Copier Services 6/25/2017	251.18	220300	1100	21818	2017	COP1193583	COPIER SERVICES
					<u>326.30</u>						

Voucher Detail													
Check Number	Check Status	Payment Date	PO	Voucher	ShortName	Vendor ID	Invoice Number	Amount	Account	Fund	Dept	Budget Ref	Description
1753081	Paid	2017-06-22	0000208252	01624855	MOODYS INV-001	0000014979	P0238276	9,500.00	244700	1100	17142	2017	Annual Monitoring Fee for UW 5
								<u>9,500.00</u>					

P-Card Detail												
Statement Date	Card Holder	Vendor	Purchase Date	Reference Number	Amount	Account	Fund	Dept	Budget Ref	Description	Voucher	
2017-07-03	Drever, Melanie	ABSO	2017-06-13	7204653	65.00	902700	1100	21818	2017	Background check	01624741	
					<u>65.00</u>							

- **In WyoCloud Financial Management, you can see transactions as they move through the system and are posted to your account.**
  
- **On the Budgetary Control Dashboard you can:**
  - **review total spend to date by year and/or by period;**
  
  - **evaluate total spend relative to original budgeted amount to determine what remaining spending authority is across budgeted natural accounts;**
  
  - **track encumbrances and expenditures posted against your funding sources.**



# Budgetary Control Dashboard

Oracle Budget Monitor Dashboard

Test mh > Fund Source: All Fund Source Values > Account: All Account Values

View: [Grid] [List] [Print] [Detach] Budget Account Group: Test mh Budget Period: FY-Jul-2018 Balance: Period to date

Fund Source	Organization	Account	Program	Activity	Budget (USD)			Consumption (USD)				
					Initial	Adjustments	Total	Unreleased	Commitments	Obligations	Other	Expenditures
000001	10001	62001	All Program Val...	All Activity Values	0.00	26,300.00	26,300.00	0.00	0.00	25,000.00	0.00	0.00
000001	10001	64002	All Program Val...	All Activity Values	0.00	51,500.00	51,500.00	0.00	0.00	301,837.38	0.00	0.00

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Overrides

Requiring My Attention Requested by Me

View: [Grid] [List] [Print] [Detach] Day Range: Last week

Transaction	Transaction Type	Override Justification	Requested Date	Requested By	View Results

---

Oracle Budget Monitor Dashboard

Test mh > Fund Source: All Fund Source Values > Account: All Account Values

View: [Grid] [List] [Print] [Detach] Budget Account Group: Test mh Budget Period: FY-Jul-2018 Balance: Period to date

Program	Activity	Budget (USD)			Consumption (USD)					Funds Available		
		Initial	Adjustments	Total	Unreleased	Commitments	Obligations	Other	Expenditures	Total	Amount (USD)	Budget (%)
All Program Val...	All Activity Values	0.00	26,300.00	26,300.00	0.00	0.00	25,000.00	0.00	0.00	25,000.00	1,300.00	4.9
All Program Val...	All Activity Values	0.00	51,500.00	51,500.00	0.00	0.00	301,837.38	0.00	0.00	301,837.38	-250,337.38	-486.1

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Overrides

Requiring My Attention Requested by Me

View: [Grid] [List] [Print] [Detach] Day Range: Last week

- In WyoCloud Financial Management, you can view the status of procurement and A/P transactions as they happen in the system.
  
- In the Procurement module you can:
  - review the statuses of Purchase Requisitions and whether or not they have been approved;
  
  - review the statuses of Purchase Orders and whether/what goods have been received by the University;
  
  - determine the statuses of invoice payments.

### Manage Requisitions Done

**Search**

Requisitioning BU

\*\* Entered By

\*\* Requisition

Description

Advanced | Manage Watchlist | Saved Search | Requisitions I Entered

Status

Requester

Order

Requisitions Requiring Attention

\*\* At least one is required

Search | Reset | Save...

### Search Results

Actions | View | Format | Freeze | Detach | Wrap

Requisition	Description	Creation Date	Approval Amount	Status	Funds Status	Order
R100008	Requisition to PO to AP then GL	7/5/2017	1,000.00 USD	Approved	Liquidated	P300001
R100009	Requisition with Capitalized Asset to PO to AP, FA then GL	7/5/2017	2,000.00 USD	Approved	Liquidated	P300002
R100010	Requisition with Expensed Asset to PO to AP, FA then GL	7/5/2017	3,000.00 USD	Approved	Liquidated	P300003
R100011	Requisition with POET to PO to AP to FA then GL	7/5/2017	3,000.00 USD	Incomplete	Not reserved	
R100012	Requisition with POET to PO to AP to FA then GL	7/5/2017	3,000.00 USD	Incomplete	Not reserved	
R100013	Requisition with POET to PO to AP to FA then GL non-duplicate	7/5/2017	4,000.00 USD	Incomplete	Not reserved	
R100014	Requisition with POET to PO to AP to FA then GL	7/5/2017	4,000.00 USD	Approved	Liquidated	P300004

**Manage Orders**
Done

Headers
Schedules

**Search**

Procurement BU

\*\* Supplier

\*\* Buyer

\*\* Order

Advanced Manage Watchlist Saved Search

\*\* At least one is required

\*\* Source Agreement

\*\* Requisition

Status

Include Closed Documents

Search Reset Save...

**Search Results**

Actions View Format + [Icons] Freeze Detach Wrap

Order	Description	Supplier	Ordered	Currency	Status	Life Cycle	Change Order	Creation Date
P300006		Dell Marketing LP	1,000.00	USD	Incomplete			7/10/2017
P300005		Modern Printing ...	10,000.00	USD	Closed for Rece...			7/6/2017
P300004		Modern Printing ...	4,000.00	USD	Closed			7/6/2017
P300003		Steel Technolog...	3,000.00	USD	Closed for Rece...			7/6/2017
P300002		CDW Governme...	2,000.00	USD	Closed			7/6/2017
P300001		Dell Marketing LP	1,000.00	USD	Closed			7/6/2017
POR0196273	Malone Belton Abel, P.C.	Malone Belton A...	1,558,962.99	USD	Open			7/1/2017

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[User](#)
[Help](#)
Karen Rhodine

Payables Dashboard
 Invoices

## Invoices

**Recent** 24 Hours

0

**Holds**

0
Validation

0
Purchasing

4
Other

**Approval**

0

**Prepayments**

0

**Payments**

\$0

Due: 1 Week

View x grid list detach

Create
Validate
Cancel
Post to Ledger

Invoice Number	Amount	Supplier	Supplier Site	Validation Status	Accounting Status	Paid Status
No data to display.						

**Invoices**

- [Create Invoice](#)
- [Create Invoice in Spreadsheet](#)
- [Create Recurring Invoices](#)
- [Manage Invoices](#)
- [Apply Missing Conversion Rates](#)
- [Validate Invoices](#)
- [Initiate Approval Workflow](#)
- [Import Invoices](#)
- [Correct Import Errors](#)

**Accounting**

- [Review Journal Entries](#)

**Assets**

- [Create Mass Additions](#)

**Payables Periods**

- [Manage Accounting Periods](#)

**Manage Invoices**
Done

Search Results

▶ Search: Invoice
Advanced Saved Search All Invoices ▾

Actions ▾ View ▾






Detach

Validate
Approval ▾
Post ▾

Invoice Number	Invoice Date	Creation Date	Supplier or Party	Supplier Site	Unpaid Amount	Invoice Amount	Applied Prepayments	Invoice Type	Notes	Valida
<a href="#">LIABILITY_ORG</a>	7/11/2017	7/11/2017	Dell Marketing LP	CHICAGO2609	0.00 USD	100.00 USD	0.00 USD	Standard		Validate
<a href="#">NON PO Invoice-FA-GL</a>	7/3/2017	7/6/2017	Dell Marketing LP	CHICAGO2609	0.00 USD	421.00 USD	0.00 USD	Standard		Validate
<a href="#">Non PO Credit Memo c...</a>	7/6/2017	7/6/2017	Dell Marketing LP	CHICAGO2609	0.00 USD	-10.00 USD	0.00 USD	Credit memo		Validate
<a href="#">Non PO Entity 21 Testi...</a>	7/11/2017	7/11/2017	Dell Marketing LP	CHICAGO2609	0.00 USD	210.00 USD	0.00 USD	Standard		Validate
<a href="#">Non PO Expensed Ass...</a>	7/6/2017	7/6/2017	Dell Marketing LP	DALLAS2610	0.00 USD	741.00 USD	0.00 USD	Standard		Validate
<a href="#">Requisition to PO to AP...</a>	7/6/2017	7/8/2017	Dell Marketing LP	ROUNDROC...	0.00 USD	1,000.00 USD	0.00 USD	Standard		Validate
<a href="#">SPREADSHEET UPLO...</a>	7/10/2017	7/10/2017	Dell Marketing LP	CHICAGO2609	10.00 USD	10.00 USD	0.00 USD	Standard		Not vali
<a href="#">SPREADSHEET1</a>	7/10/2017	7/10/2017	Dell Marketing LP	CHICAGO2609	10.00 USD	10.00 USD	0.00 USD	Standard		Not vali
<a href="#">SP_MULTLINE</a>	7/10/2017	7/10/2017	Dell Marketing LP	CHICAGO2609	100.00 USD	100.00 USD	0.00 USD	Standard		Needs
<a href="#">SP_UPLOAD123</a>	7/10/2017	7/10/2017	Dell Marketing LP	CHICAGO2609	200.00 USD	200.00 USD	0.00 USD	Standard		Not vali

## Manage Invoices

Search Results: **SPREADSHEET UPLOAD1**

Done

### Invoice Details

Invoice Date: 7/10/2017	Invoice Amount: 10.00 USD	Business Unit: UWYO
Invoice Type: Standard	Applied Prepayments: 0.00 USD	Payment Business Unit: UWYO
Supplier or Party: Dell Marketing LP	Unpaid Amount: 10.00 USD	Payment Terms: Net 45
Supplier Site: CHICAGO2609	Holds: 0	Payment Currency: USD
Address: c/o Dell USA L.P., Chicago, IL-60680-2816	Notes:	Attachments: None

Actions ▼

Save
Save and Close
Cancel

Lines   Holds and Approvals   **Payments**   Installments

### Payments

Number	Payment Document	Status	Reconciled	Current Payee Name	Payment Date	Paid Amount	Address	Remit to Account
No payments.								

### Invoice Summary

**Status**

- Validation ⚠ Not validated
- Funds ■ Not attempted
- Approval ⚠ Required
- Accounting: Unaccounted
- Paid: Unpaid
- Canceled: No

**Holds**

- Installments ✔ 0
- Line Variance ✔ 0
- Distribution Variance ✔ 0
- Manual Holds ✔ 0
- System Holds ✔ 0
- Supplier Site ✔ No

- In WyoCloud Financial Management, you can see which of your transactions are ready to process and where they are in the approval process. You can also see the transactions of anyone that has delegated to you through the Expense module.
  
- In the Expense module, you can:
  - review what expense reports need to be approved;
  
  - evaluate the number and amount of total transactions that are outstanding (unreconciled).

**Travel and Expenses**
Actions ▾

**Expense Items**

40 Card Charges

17 Cash

**Expense Reports**

8 Requires Action

43 In Progress

59 In Approval

**Approvals**

0

**Cash Advances**

4 In Progress

20 In Approval

12 Available

Actions ▾
+
Add to Report ▾
Sort By Date ▾

<b>Car Rental- Domestic</b> <small>Car Rental Place</small>	6-16-2017 <small>Testing Uploaded from Android</small>	<b>97.00</b> USD	✕
<b>Airfare &amp; Bag Fees- Foreign</b> - Laramie, WY <small>United</small>	6-13-2017 <small>Abc (Uploaded from iPhone)</small>	<b>40.00</b> USD	✕
<b>P-Card</b> - Laramie, WY <small>WAL-MART #1412 1 itemization</small>	6-10-2017	<b>3.64</b> USD <small>Card 8870</small>	
<b>Office Supplies</b> - Laramie, WY <small>Walmart</small>	6-6-2017 <small>Uploaded from iPhone</small>	<b>94.60</b> USD	✕
<b>Equipment Other</b>	5-31-2017 <small>Uploaded from iPhone</small>	<b>500.00</b> USD	✕
<b>Airfare &amp; Bag Fees- Participa ...</b> - Laramie, WY	5-31-2017 <small>Uploaded from iPhone</small>	<b>25.00</b> USD	✕

- In the WyoCloud PPM module, you can get up to date information on your grant accounts.
  
- Through the PPM Dashboard for each grant, you can:
  - review award and project expenditures relative to award and project budgets;
  
  - Review available funding left on project budgets

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Kamryn Klawitter

### My Awards

Active Awards 1451  
Overspending Projects 561  
Underspending Projects 396

[Create Award](#) [Manage Awards](#)

Search

Sort By

**1000543**  
Department of Energy Wenyong Wang  
DE-SC0004981  
End Date 8/14/2017

**1000898**  
Wyoming Game and Fis... Matthew Kauffman  
001203  
End Date 6/30/2018

**1000939F**  
Washington, Univ of Timothy Robinson  
102716KP01  
End Date Passed by 10 days (6/30/2017)

**1000955**  
State of Oregon Rodney Wambeam  
132917  
End Date Passed by 10 days (6/30/2017)

**1000971**  
Cold Spring Harbor L... Mark Stayton

## Overview 1000543 - DOE EPSCoR: Quantum Do... (3,908,926.00)

Currency = US Dollar

[Financial Performance](#) [Exceptions \(1\)](#)

Period Type  Budget Period  As Of 7/5/2017 7:58 AM

Funding Amount 3,908,926.00

### Award Projects

**DOE EPSCoR: Quantum Do... (3,908,926.00)**  
1000543

Budget Amount	3,908,926.00
Consumed Amount	3,847,526.47
Available Amount	61,399.53 <span style="color: green;">✔</span>
Unbudgeted Amount	0.00

### Financial Details

View

Task or Resource	Budget Amount	Consumed Amount	Available Amount
▶ DOE EPSCoR: Quantum Dot Sensitized Solar Cells Based on Te	3,908,926.00	3,847,526.47	61,399.53
▶ Domestic Travel	63,648.00	59,960.26	3,687.74
▶ Equipment and Rental Fees	736,089.00	674,496.03	61,592.97
▶ F&A	938,186.29	875,365.37	62,820.92
▶ Materials and Supplies	219,041.00	213,435.82	5,605.18
▶ Other	0.00	53,679.48	-53,679.48



## **Custom Financial Reports**



# Key General Ledger and Budgetary Control Reports

Key Operational Reports	Description of Report	Use of Report
Budget to Actuals Report (by Account and By Fund Source)	This report shows budget to actuals by account including commitments, obligations, and other encumbrances for a specified Fund Source and Organization.	This report can be used by employees to review budget to actuals by organization and fund source.

Budget to Actuals by Account.xdo

Home Catalog Favorites Dashboards New Open Signed In As Karen Rhodie

Budget: All  
 Period Year: All  
 Organization: College of Business Deans  
 Account: All  
 Fund Source: Unrestricted Operating

Apply

Budget to Actuals  
 by Organization and Fund Source  
 Office Fund Source Unrestricted Operating As of: Jul 12, 2017

Organization	Fund Source	Account Number	Account	Budget	Commitments	Obligations	Other Encumbrances	Actuals
College of Business Deans Office	Unrestricted Operating	62001	Professional Services Expense	\$0.00	\$0.00	\$162,237.52	\$0.00	
College of Business Deans Office	Unrestricted Operating	64012	Other Supplies	\$0.00	\$0.00	\$424,513.50	\$0.00	
College of Business Deans Office	Unrestricted Operating	30003	Encumbrance Reserve	\$0.00	\$0.00	\$593,325.52	\$0.00	
College of Business Deans Office	Unrestricted Operating	77401	Non mandatory Transfers To/From Operations Funds	\$2,891.39	\$0.00	\$0.00	\$0.00	
College of Business Deans Office	Unrestricted Operating	64002	Office Supplies	\$0.00	\$0.00	\$43,133.33	\$0.00	
College of Business Deans Office	Unrestricted Operating	60001	Faculty Salary Expense FT	\$802,390.85	\$0.00	\$150,803.00	\$0.00	
College of Business Deans Office	Unrestricted Operating	53002	Foundation Transfers	(\$509,051.30)	\$0.00	\$0.00	\$0.00	
College of Business Deans Office	Unrestricted Operating	76003	Internal Service Allocation: Other	(\$4,047.36)	\$0.00	\$0.00	\$0.00	
College of Business Deans Office	Unrestricted Operating	60816	Pension Expense	\$530,814.72	\$0.00	\$0.00	\$0.00	
College of Business Deans Office	Unrestricted Operating	60501	Other Salary Expense PT	\$75,000.00	\$0.00	\$362,608.02	\$0.00	
College of Business Deans Office	Unrestricted Operating	60101	Staff Salary Expense FT	\$338,430.00	\$0.00	\$50,300.50	\$0.00	
College of Business Deans Office	Unrestricted Operating	40206	Tuition Other	(\$800,000.00)	\$0.00	\$0.00	\$0.00	
College of Business Deans Office	Unrestricted Operating	60551	Graduate Assistant Wages Expense	\$253,017.00	\$0.00	\$29,614.00	\$0.00	
College of Business Deans Office	Unrestricted Operating	40101	Tuition Graduate Resident	(\$62,000.00)	\$0.00	\$0.00	\$0.00	
				\$627,445.30	\$0.00	\$1,816,535.39	\$0.00	

# Key Procurement / Accounts Payable Reports

Key Operational Reports	Description of Report	Use of Report
Purchase Requisition Header Status	This report provides various details about Purchase Requisitions that have been submitted, including dates, amounts, and status.	Departmental Accountants might use this report to understand the status of Purchase Requisitions that been submitted in their respective areas.
Purchase Requisition Line Status Reports	This report provides line and distribution level detail on submitted requisitions.	This report could be used to review more detailed purchase requisition data, including what specifically is being purchased and from what vendor.
Purchase Order Header Status	This report provides various details about Purchase Orders, including the total amount received relative to the total amount of the Purchase Order.	This report could be used to review what Purchase Orders can potentially be closed, what Purchase Orders still have remaining balances on them, and what Purchase Orders might require Change Orders for closing.
Purchase Order Line Status Reports	This report provides line and distribution level detail on Purchase Orders, including the goods/services being purchased and where the goods/services being purchased are being charged to.	This report could be used to review more detailed information on Purchase Orders, specifically what goods/services have been received and what items might still be outstanding.



# Key Expenses and P-Card Reports

Key Operational Reports	Description of Report	Use of Report
P-Card Transactions Report	This report shows all expense report and p-card transactions for a specified posted date time frame.	This report could be used for reconciliation purposes to review all expense report and p-card transactions for a specific period.

Posted Date From

Posted Date To

Cardmember Name

Organization Name

**Apply**

PCARD Transactions

### PCard Details Report

Card Member Name	Organization	Card Status	Merchant Name	Transaction Date	Transaction Amount	Posted Date	Posted Amount	Billed Date	Billed Amount
Kaligis, Peter	Mens Football	ACTIVE	NATIONAL CAR RENTAL	6/15/17	\$266.72	6/16/17	\$266.72	6/16/17	\$266.72
Vigen, Brent	Mens Football	ACTIVE	NATIONAL CAR RENTAL	6/15/17	\$217.73	6/16/17	\$217.73	6/16/17	\$217.73
Shevling, Laura	Office of the President	ACTIVE	AVIS RENT-A-CAR 1	6/15/17	\$350.19	6/16/17	\$350.19	6/16/17	\$350.19
Russow, Craig	Institutional Advancement & UW Foundation	ACTIVE	NATIONAL CAR RENTAL	6/15/17	\$414.39	6/16/17	\$414.39	6/16/17	\$313.35
Yates, Judy	College of Education Deans Office	ACTIVE	UW COPY CENTER	6/15/17	\$203.98	6/16/17	\$203.98	6/16/17	\$203.98
Jordan, Veronica	College of Law Deans Office	ACTIVE	LA QUINTA INNS 0901	6/14/17	\$125.09	6/16/17	\$125.09	6/16/17	\$125.09
Soltis, Jeffrey	Atmospheric Science	ACTIVE	THE STATION	6/14/17	\$37.53	6/16/17	\$37.53	6/16/17	\$37.53
Soltis, Jeffrey	Atmospheric Science	ACTIVE	THE STATION	6/14/17	\$44.41	6/16/17	\$44.41	6/16/17	\$44.41
Soltis, Jeffrey	Atmospheric Science	ACTIVE	SHELL OIL 57445351703	6/14/17	\$36.70	6/16/17	\$36.70	6/16/17	\$36.70
Bercheni, Karyn	Molecular Biology	ACTIVE	AMAZON MKTPLACE PMTS	6/15/17	\$238.82	6/16/17	\$238.82	6/16/17	\$238.82
					<b>\$173,361.42</b>		<b>\$173,361.42</b>		<b>\$173,328.37</b>

# Key Project Portfolio Management Reports

Key Operational Reports	Description of Report	Use of Report
Project Budget to Actuals	This report provides a high-level overview of an award or project showing both total costs by expenditure type and the associated budgets.	This report could be used to look at the overall financial state of a project or award to understand the total amount of remaining budget for use.
UWCOMP	This report provides detailed project cost information by expenditure category including PTD, ITD, committed costs, and total amount.	This report can be used to review total expenditures by expenditure category on a specified project.
Project Transactions	This report provides detailed project transactions for a specified date range.	This report can be used to look at a full listing of project transactions for review and reconciliation.



# Sponsored Projects Report Samples

**SPO Project Budget to Actuals** Home Catalog Favorites ▾ Dashboards ▾ New ▾ Open ▾ Signed In As PPM.MANAGER1

Award Number: --Select Value-- ▾   
 Organization: College of Busi ▾   
 Principal Investigator: --Select Value-- ▾   
 Project Number: --Select Value-- ▾

Award Number	Award Name	Principal Investigator	Organization	Award Start Date	Award End Date	Project Number	Budget Cost	Actual Cost	Variance
1003160	Broad Scale Floristic Inventory of the Clearwater Unit of the Nez Perce-Clearwater National Forest, Idaho		College of Business Deans Office	8/18/2015	7/30/2020	1003160	\$0.00	\$10,449.46	(\$10,449.46)
<b>Grand Total</b>							<b>\$0.00</b>	<b>\$10,449.46</b>	<b>(\$10,449.46)</b>

**SPO UWCOMP** Home Catalog Favorites ▾ Dashboards ▾ New ▾ Open ▾ Signed In As

Project Number: 1002998 ▾   
 Project Name: --Select Value-- ▾   
 \* Expenditures less than Date: 07/11/2017 12:00:01

Expenditures less than date is a required field

Project Number	Project Name	Principal Investigator	Budget	Revenue Amount	Cost ITD	Encumbrances	Net
1002998	Forecasting Biological and Economic Impacts of Aquatic Invasive Species in Lake Michigan			\$4,023.61	\$64,459.50		

[Refresh](#) - [Print](#) - [Export](#)

Costs and Commitments

Expenditure Category	PTD Cost	ITD Cost	Committed Cost	Total Amount
F&A		\$4,320.86	\$0.00	\$4,320.86
Materials and Supplies		\$17,100.00	\$0.00	\$17,100.00
Salaries, Wages, and Fringe Benefits		\$31,003.52	\$0.00	\$31,003.52
Tuition		\$12,035.12	\$0.00	\$12,035.12

[Refresh](#) - [Print](#) - [Export](#)



The screenshot shows a web browser window displaying the Oracle BI Interactive Dashboard. The browser's address bar shows the URL: [https://eeik-dev1.bi.us2.oraclecloud.com/analytics/saw.dll?Portal&PortalPath=%2Fshared%2FCustom%2F\\_portal%2FTable of Contents](https://eeik-dev1.bi.us2.oraclecloud.com/analytics/saw.dll?Portal&PortalPath=%2Fshared%2FCustom%2F_portal%2FTable of Contents). The Oracle BI header includes the Oracle Business Intelligence logo, a search bar, and navigation links for Home, Catalog, Favorites, Dashboards, New, Open, and Sign Out. The user is signed in as Karen Rhodine. The main content area features a yellow banner with the University of Wyoming logo and name. Below the banner, the page is titled "Transactional Reporting Table of Contents" and includes a description: "This dashboard serves as the table of contents for all key transactional reports for campus users." The page is organized into four columns of links:

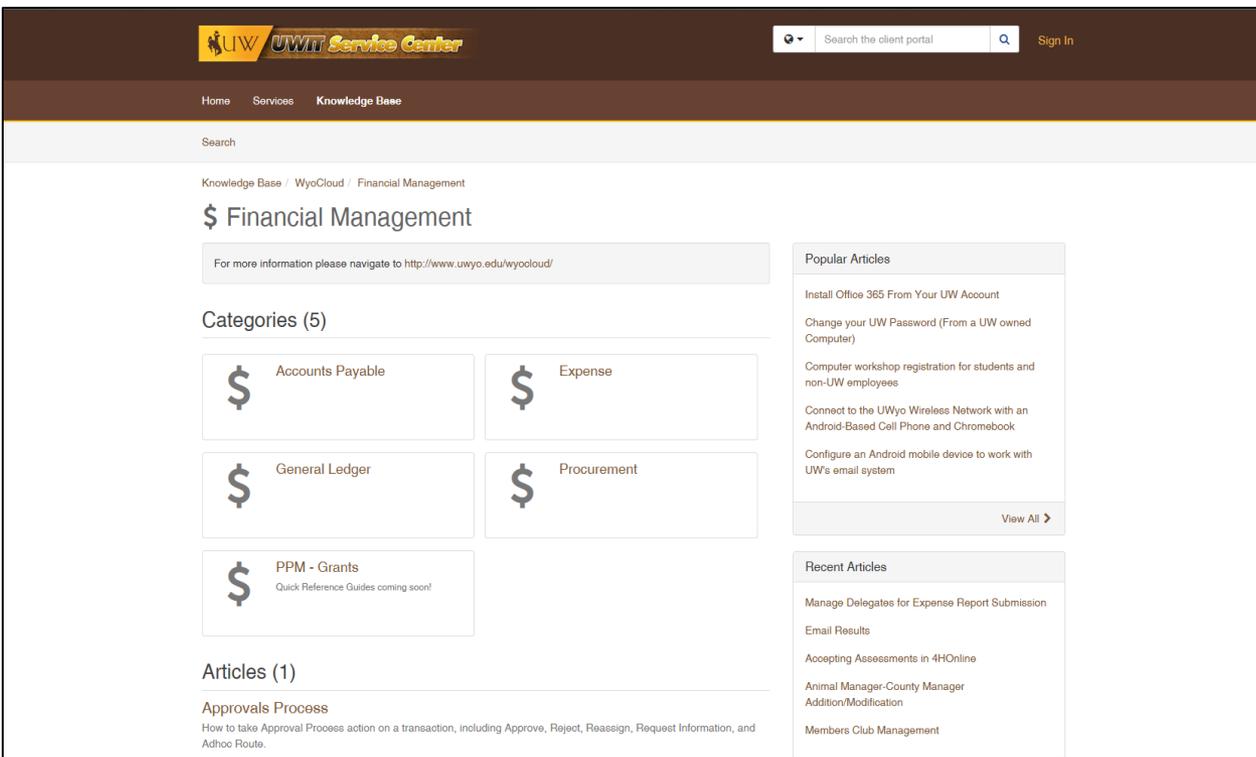
- General Ledger and Budgetary Control**
  - [Budget to Actuals by Account](#)
  - [Budget to Actuals by Fund Source](#)
- Procurement and Accounts Payable**
  - [Purchase Order Header Status](#)
  - [Purchase Order Line Status](#)
  - [Purchase Requisition Header Status](#)
  - [Purchase Requisition Line Status](#)
- Project Portfolio Management**
  - [Project Budget to Actuals](#)
  - [UW COMP](#)
  - [Project Transactions](#)
- Expenses and P-Card**
  - [P-Card Transactions](#)



## **Business Intelligence Overview**

- **Business Intelligence Financial Reporting will become available early Fall and will include reports which the campus can leverage in the following areas:**
  - **General Ledger**
  - **Budget**
  - **Projects**
  - **Accounts Receivable**
  
- **WyoCloud Business Intelligence data is refreshed nightly meaning that transactions will be one day behind the reports that are delivered within WyoCloud Financial Management**
  
- **WyoCloud Business Intelligence provides a higher level of possible analysis in comparison to WyoCloud Financial Management**

- Slide deck will be on the WyoCloud website by tomorrow
- Quick Reference Guides (QRG) are available on the UW Help Desk Knowledge Base
  - Knowledge Base – WyoCloud – Financial Management



The screenshot shows the UW Service Center Knowledge Base page for Financial Management. The page has a dark brown header with the UW Service Center logo, a search bar, and a 'Sign In' link. Below the header is a navigation bar with 'Home', 'Services', and 'Knowledge Base' links. The main content area is white and features a search bar, a breadcrumb trail 'Knowledge Base / WyoCloud / Financial Management', and a large heading '\$ Financial Management'. A message box states: 'For more information please navigate to <http://www.uwyo.edu/wyocloud/>'. Below this is a 'Categories (5)' section with five boxes: 'Accounts Payable', 'Expense', 'General Ledger', 'Procurement', and 'PPM - Grants' (with a note 'Quick Reference Guides coming soon!'). To the right is a 'Popular Articles' section with four articles: 'Install Office 365 From Your UW Account', 'Change your UW Password (From a UW owned Computer)', 'Computer workshop registration for students and non-UW employees', and 'Connect to the UWyo Wireless Network with an Android-Based Cell Phone and Chromebook'. Below that is a 'Recent Articles' section with four articles: 'Manage Delegates for Expense Report Submission', 'Email Results', 'Accepting Assessments in 4HOnline', and 'Animal Manager-County Manager Addition/Modification'. At the bottom left is an 'Articles (1)' section with one article: 'Approvals Process' with a brief description.